



ESINI: Formació en Empreses

E-Project: Effective Problem Solving in the Workplace

February 5th 09.00h to 17.00h in ESINI

C1 - Level

Course Objective

- Identify one or more problems to solve
- Conduct a root cause analysis of the problem
- Generate a list of solutions
- Develop a plan to implement the solution
- Develop a plan to monitor and verify the solution
- Develop a communication plan

Course Content

1. Vocabulary and speaking:
 - Describing problems/emergencies
 - Dealing with problems
 - Safety idioms
 - Asking questions about dealing with problems
2. Phonetics: weak sounds
3. Grammar: passive structures
4. Business skills: Problem solving and decision making
5. Business talk: How to manage your time effectively



ESINI: Formació en Empreses

A2 - Level

Course Objective

- Identify one or more problems to solve
- Conduct a root cause analysis of the problem
- Generate a list of solutions
- Develop a plan to implement the solution
- Develop a plan to monitor and verify the solution
- Develop a communication plan

Course Content

1. Vocabulary and speaking:
 - Describing problems/emergencies
 - Dealing with problems
 - Safety idioms
 - Asking questions about dealing with problems
2. Phonetics: weak sounds
3. Grammar: Past Simple. Irregular Verbs, Commonly Confused words explained.
4. Business skills: Problem solving and decision making
5. Business talk: How to manage your time effectively